



NEHRU COLLEGE
of **NURSING**
PANAYUR (PO), VANIYAMKULAM



MSc NURSING PROGRAM
STUDENT HANDBOOK

2016 SCHEME

TABLE OF CONTENTS	PAGE NO
General Program Information	3
About Nehru college of Nursing	3
Program Mission, Vision, Aims , Objectives and Quality Policy	4
Role of Nursing graduate	5
Learning outcomes of the curriculum	5
Approval and Accreditation	5
Registered Nurse Licensure	5
Student Advisement and counseling	6
Employment	7
Request for letter of Recommendation	7
Program Standards	7
General rules and regulations	7
Academics	7
Library	8
Student Conduct	8
Social Media and Personal Electronic Devices	8
Attendance	8
compensation policy	9
College Holidays	9
Examinations	9
Testing Standards and Practices	10
Clinical Practice Requirements	12
Health Requirements	12
Accident Insurance & Reporting Incidents	12
Transportation & Parking	12
Dress Code	12
Clinical Practice and disciplinary expectations	13
Clinical evaluation policy of clinical site experience	13
Suspension Or Dismissal	14
Hostel Rules And Regulations	14
Migration And Transfer	16
Courses of Instruction with Credit Structure	16
Student Learning Objectives	20
Core Competencies for Nursing and Midwifery Practice by B.Sc. Nursing Graduate	21

GENERAL PROGRAM INFORMATION

The MSc *Nursing Program Student Handbook* is a guide to standards and practices. Students are required to review and abide by the contents of the *Nursing Program Student Handbook* each academic year or upon re-entry into the program. A signed feedback for the course for receipt of the *Nursing Program* must be provided to the nursing program administrator.

ABOUT NEHRU COLLEGE OF NURSING

Nehru College of Nursing promoted by Nehru Educational and Charitable Trust is situated at Panayur road, Vaniyamkulam, Ottappalam Palakkad to cater to this felt and assured need for a quality Nursing Institution at reach. The College of Nursing has left an indelible mark on bringing up Curricular, Co-curricular and extracurricular activities. These ventures help the students to evolve into truly global nursing professional standard and attire of dynamicity as gratified citizens.

Nehru Group of Institutions was established in 1968 in Kuniyamuthur, Coimbatore, Tamil Nadu as a centre of educational excellence to nurture, guide and ignite the spirit of the young minds in Tamil Nadu and Kerala. This was fifty years ago when education opportunities were limited and information centers were not equipped with adequate resources. NGI was founded on this philosophy to serve students, especially from economically backward backgrounds looking out for continuing education pathways with an academic and vocational direction.

Late P. K. Das, our founder-chairman gave up his lucrative job in the Air Force and chose to pursue his dream of building a centre of educational excellence. With a vision to establish Nehru Group of Institutions, he embarked on the mission, encountering first-hand experience of the difficulties and the challenges that sprung up unawares. His demise in 2009, saw the mantle of responsibility fall on the very able shoulders of his sons, Managing Trustee, Adv. Dr. P. Krishna Das and CEO & Secretary, Dr. P. Krishna Kumar, who weathered the fiercest of storms and challenges, to build up the walls and to emerge as contenders in the now changing world of education. They have stood fast in their faith of seeing their father's vision fulfilled and get the institution a University status, without compromising on the ethics and principles

We have, in the past 50 years, successfully nurtured, groomed and placed approximately 1, 00,000 plus students in the best of corporate, here and abroad. Our service is complete. We have branches ranging from architecture to healthcare across Tamil Nadu and Kerala, our corporate office in Coimbatore, all delivering objective advice and maintaining a

professional level of service to students and parent.

Nehru College of Nursing offers B.sc nursing programme of 4 years duration as specified by Kerala University of health sciences (KUHS), approved by Government of Kerala, Indian Nursing council (INC) and Kerala nurse and midwives council (KNMC). The college is located in a sprawling campus having all the infrastructure including hostel facilities and well connected by road and train. The college intends to provide high quality education as wells as clinical exposure to the students, and the best caring to patients and the best academic as well as research environment.

PROGRAM MISSION, VISION, PHILOSOPHY AND QUALITY POLICY

VISION

Be distinct as health care provider locally, statewide and nationally. Serve the society by improving health and quality of life through excellence in nursing practice education, research and community service.

MISSION

College prepares nursing students to be effective specialist's leaders who will work to improve the health and health care of the people of Kerala, India and beyond and contribute to the nursing profession. Attention to post-graduate studies scientific research character building follow up of graduates providing them with opportunities to meet society needs and contribute to solve its problems, also improve the competitive position of the College with international rankings.

Courses – M.Sc. Nursing- Medical surgical nursing (critical care nursing), Community health nursing

AIMS

The aim of the postgraduate nursing program is to:

- To prepare graduates to assume responsibilities as Clinical Nurse Specialists, Nurse Practitioners, Consultants, Educators, Researchers and Administrators in a wide variety of professional settings.

OBJECTIVES

On completion of the 2 year M.Sc Nursing programme, the graduates will be able to:

1. Apply the concepts, theories and principles of nursing science.
2. Demonstrate competencies in nursing practice.
3. Practice as Clinical Nurse Specialist.
4. Establish collaborative relationship with the members of other disciplines.
5. Assume leadership in various care settings.

6. Participate in health planning, implementation and evaluation at different levels of health care system.
7. Function as effective nurse educators and nurse managers.
8. Conduct independent nursing research and utilize the research findings in nursing practice and education.
9. Critically evaluate various educational programmes in nursing.
10. Demonstrate interest and positive attitude in continuing education for personal and professional growth.
11. Demonstrate advanced skills and competence in the nursing management of patients with various medical and surgical conditions.
12. Incorporate evidence based nursing practice and identify the areas of research in the field of medical and surgical nursing.
13. Describe recent advancements in the field of medical and surgical nursing.
14. Explain the legal and ethical issues in caring patients with various medical and surgical conditions.
15. Function as medical surgical nurse specialists and practitioners.

QUALITY POLICY

In the pursuit of its vision mission and its objectives, **Nehru College of nursing** commits itself to:

- Deliver quality academic, healthcare and support services to the community maintaining the highest professional standards enlightened by hope, charity and faith.
- Provides its academic and administrative staff members, faculties and other stakeholders the highest opportunity to update their skills and knowledge, improve their competencies and apply it in life saving situations
- Initiate and improve quality assurance standards and they keep up with the advancements in academic services and health care technologies in order to meet the changing needs of the community. Faculty members, students and other stakeholders
- This quality policy shall comply with all national and international statutory bodies of the education industry and recognized bodies in the discipline of Nursing

ROLE OF THE NURSING GRADUATE

The Nursing Program will provide the student with the knowledge and technical skills to practice in a safe, effective and competent manner within the legal and ethical framework for an entry-level registered nurse. The Associate Degree Nurse is responsible for his/her continued professional

growth and development through continuing education programs and educational advancement to a higher degree level.

LEARNING OUTCOMES FOR THE CURRICULUM

While providing nursing care to individuals, families, groups, communities, and population within the health care system, the nursing graduate:

- Demonstrates communication strategies that promote accurate exchange of information, prevent and manage conflict, and establish and maintain therapeutic relationships.
- Integrates evidence-based practice into clinical decision-making for the provision of patient-centered care.
- Uses data and patient care technology to communicate, differentiate, and manage patient information to support clinical decision-making for optimal patient outcomes.
- Integrates leadership and priority-setting skills into the management and coordination of safe, quality, patient-centered care.
- Uses the nursing process to provide patient-centered care that is responsive to the patient's physiological, pharmacological, psychological, cultural, and sociological preferences, values, and needs.
- Integrates integrity and accountability that upholds established regulatory, legal, and ethical principles into cost effective, standard-based nursing care.
- Uses quality improvement to promote the delivery of patient-centered care and to optimize patient outcomes.
- Promotes a safe culture that minimizes the risk of harm to patients, self, and others at the work unit and health care system levels
- Analyzes the impact of the health care system on the provision of safe, quality patient-centered care at the level of the work unit.
- Collaborates with the interprofessional health care team to manage and coordinate the provision of safe, quality, patient-centered care.

APPROVAL AND ACCREDITATION

The Nehru College of Nursing offers a M.sc nursing programme of 2 years duration in Medical surgical (critical care) nursing speciality and community health nursing speciality as specified by Kerala University of Health sciences (KUHS), approved by Government of Kerala, Indian Nursing council (INC) and Kerala nurse and midwives council (KNMC).

REGISTERED NURSE LICENSURE

Eligibility for professional licensure is determined by the State in which the graduate applies for licensure. To take the Nursing Council registration, a candidate must graduate from an approved Registered Nurse program as

prescribed in the www.kuhs.ac.in Additional information about eligibility requirements to take the registration is available at the www.knmc.org

STUDENTS SUPPORT AND GUIDANCE PROGRAMME (SSGP)

VISION

Kerala University of health sciences has put forwarded a holistic student support of health professional who owns technical and social skills to perform various academic activities. The SSGP provides individualized counseling for personal, career and academic information, activities and instruction designed to acquaint students with career options; exposure to cultural events and academic programs; mentoring programs.

OBJECTIVES

To equip new entrance to become confidential professionals, to overcome academic learning related difficulties, they face during initial period of their graduate health science course under KUHS

- The emphasis given in this programmers is focusing on holistic development of student by addressing their issues like
 1. Academic & scholastic issue
 2. Psycho- social issues
 3. Physical and reproductive health issue

SIGNIFICANCE

- To address the academic, psychosocial and health related issues & stress among students
- To improve overall performance of students

PROCEDURE

- Guidance and counseling is considered as an effective tool for early intervention of academic issues as well as emotional disturbance faced by students.
- The first Year students are divided into groups and senior faculty members are assigned for each group to provide counseling services on every third Saturday in a month which are recorded and documented.
- Final year students are counseled based on the report from the subject or class coordinator or if any students submit a request for counseling.
- Any behavioral and psychological deviations noted by the assigned faculty are expected to refer the individual student to the SSGP nodal officer.

- The nodal faculty members detect early and preliminary intervention of issues faced by Graduates in the college. The nodal faculty members can arrange a referral services with a psychologist if it is needed.

EMPLOYMENT

Balancing employment with the demands of the nursing program is very difficult. Students are expected to be attentive in classroom, laboratory and clinical learning experiences for academic success and client safety. Classroom, laboratory, and clinical expectations and schedules will not be altered to accommodate student employment. Nehru college of Nursing accepts no responsibility for a student's performance during employment activities in a health care agency.

REQUEST FOR LETTER OF RECOMMENDATION

Students requesting a letter of recommendation for prospective employers or for college or scholarship applications are required to complete a *Request letter* and submit it to the Principal who will write the recommendation, per college policy.

PROGRAM STANDARDS

GENERAL RULES AND REGULATIONS

1. Students admitted to Nehru College of Nursing Vaniyamkulam, Ottappalam, Palakkad (District) shall undergo their prescribed course of study as per the stipulation of University (KUHS), Govt of Kerala and Nursing Council of India.
2. College working hours will be between 08.30AM to 04.30PM in all days except Second and Third Saturdays.
3. Students are expected to use the common room for lunch.
4. Students are expected to maintain silence during the class hours.
5. All staffs are expected to come 10 minutes prior to the starting of College time.
6. Prior permission has to be obtained to leave otherwise it will be considered as absent.
7. Any out posting and observational visit vehicle permission to be obtained well in advance.
8. Clinical duty for students starts at 08.00 am; students are expected to be inside the bus at 07.45 am to enable the students to reach the duty on time.
9. Proper dress code should be adhered before entering to the class room and Clinical area on all working days.

ACADEMICS

1. Students are expected to have minimum 80% of attendance in theory and practical.
2. Academic calendar be prepared before starting the academic year.
3. Teachers are expected to make master plan and clinical rotation, course plan, unit plan lesson plan and the assignments before starting the

- academic year for the smooth functioning of the College.
4. Each class there will be one class coordinator and assistant class coordinators. Leave and special permission will be dealt with the concerned coordinator.
 5. All the theory and clinical assignments, seminar, projects should be informed to the students well in advance.
 6. After completing each procedure, two return demonstration should be conducted in the concerned laboratories.
 7. One workshop/ conference per year should be conducted.
 8. Special day have to be observed and documented.
 9. One add on course and value added course shall be included in the one academic year.
 10. Curriculum committee, curriculum organization curriculum evaluation and curriculum workshop conducted before starting the academic year.

LIBRARY

1. Librarian and Library coordinator are responsible for the smooth functioning of the library.
2. Library timing is between 08.00AM to 05.00 PM every day.
3. Strict silence should be maintained inside the library.
4. Students & staff should write name in the entry register before entering the library.
5. Library committee meeting should be conducted every six months.
6. New purchase of nursing books (new editions) before starting of the academic year.
7. Subject wise Question bank should be available for the student's reference.
8. Encourage the students to make use of journals.
9. Students should return the books after 3 days.
10. Reference books will not be issued.
11. e Library is started functioning from 2019 onwards.

STUDENT CONDUCT

As aspiring registered nurses, nursing students not only represent themselves but also the nursing program and the trusted nursing profession. Nehru college of Nursing (NCN) students are expected to demonstrate and uphold professional behaviors according to the regulatory, legal, and ethical principles of the profession in both academic and clinical settings. Some students may need the guidance and assistance of faculty to realize the expectations for professional behavior consistent with the nursing profession. An ongoing clinical evaluation policy can be initiated by any nursing faculty / clinical instructor to draw a student's attention to behaviors

inconsistent with professional expectations in any setting (refer clinical evaluation policy).

SOCIAL MEDIA AND PERSONAL ELECTRONIC DEVICES

Use of electronic devices for making calls or text messaging is not permitted in the clinical area, college laboratory, or classroom. Some clinical areas or Hospitals do not allow personal electronic devices on the premises; students must abide by the policies of the healthcare agency. If use is permitted for academic purposes, devices must be set to silence mode. Disrupting other students, faculty or staff with the use of electronic devices will subject the student to disciplinary action.

ATTENDANCE

A candidate must score minimum 50% internal marks for theory and practical separately in each subject in order to appear for university examinations. Each candidate should put in minimum 80% of attendance in theory and clinical practicum for appearing university examination. Attendance at classroom, college laboratory and clinical learning experiences is required to meet course and end of program student learning outcomes. Excessive absences may result in the inability to meet course outcomes and consequently course failure. Students must attend all college laboratory and clinical learning experiences. Any extenuating circumstances must be documented and approved by the Nursing college management or Principal.

- If the student is unable to attend a college laboratory session, the student must notify the course leader and/or the faculty teaching the session per college instructions.
- If the student is unable to attend a clinical session, the student must notify the nursing faculty prior to the start of the clinical experience per college instructions.
- Lab and clinical absence requires make-up

COMPENSATION POLICY

- As per KUHS, 100% attendance is mandatory before getting convocation.
- Students who were absent during academic year, were ensured to complete their compensation duty before applying for university convocation.
- The compensation duties can be started after completion of the final years University examination.
- A record will be maintained in the college regarding compensation duty. Faculty will assess college laboratory and clinical attendance in relation to students' progress in meeting course learning outcomes. If a student is unable to meet clinical learning outcomes due to absenteeism, the student will receive a clinical failure and consequently a course failure.

COLLEGE HOLIDAYS

The student should refer to the college academic calendar for the holidays in which college provides leave for Easter 4 days, 10 days for Christmas and 10 days for Onam. The student should also refer area radio and television stations or college office for class closing on Harthal days.

EXAMINATIONS

Eligibility to appear for exams [including Supplementary]

Candidate should have 80% attendance for both theory and practical, with minimum 50% of internal marks in each subject both in theory & practical. However 100% of attendance should be completed for practical before the award of degree. There is no provision for condonation of attendance for the PG candidates. The candidate shall submit dissertation before registering for the final year examinations.

Schedule of Regular/Supplementary exams

Regular University Examination will be conducted at the end of each academic year and Supplementary examinations will be conducted within six months after the declaration of results of regular examinations

TESTING STANDARDS AND PRACTICES

- Collect the hall tickets at least 2 days before the commencement of examinations. Hall tickets will not be issued on the day of the examination.
- Those not possessing valid hall tickets will not be admitted to the examination halls – theory as well as practical. No excuse on non-possession of hall ticket will be entertained.
- Reach the examination venue sufficiently early. Ascertain the hall number from the notice board. Get seated in the appropriate hall and place 5 minutes before the time of commencement of the examination.

Changing of the hall/seat is totally disallowed.

- All students should have their own pen, pencil, instruments, eraser, mathematical tables, calculators, data books (where permitted) etc. Borrowing of these will not be permitted.
- As soon as they get the question paper, students should write their name and Reg. No. on the space provided. Nothing else should be written on the question paper. Violation of this rule will be considered as malpractice and action will be taken.
- Do not bring any manuscript or loose sheets of paper other than your hall ticket to the examination. If anyone is found to possess such material, the matter will be forthwith reported to the University.
- Attempt at malpractice of any type will be most severely dealt with.
- If any scribbling is found on the calculator/instrument box covers or in the data books, it will be considered a malpractice.
- Maintain absolute silence in the examination hall.
- No student will be allowed to write the examination, if he/ she come more than half an hour late.
- No candidate will be allowed to leave the hall earlier than 30 minutes from the commencement of the examination.
- Candidates needing additional sheets should stand up, so that the invigilator can spot the person and quickly give the sheets. Number the additional sheet as soon as you get it
- Those who leave the hall after half an hour from the commencement of the examination will have to return the question paper to the invigilator.
- No candidate will be allowed to leave the hall during the last 15 minutes of the examination. If they finish answering, they have to remain seated silently at their places, till the scheduled time is over.
- 5 minutes before the close of the examination, tie up the answer sheets and then only continue writing.
- Leave the examination hall only after handing over the answer books to the invigilator to his satisfaction. Do not leave the completed answer book on the table.
- Once the examination is over, leave the building immediately and quietly. Do not stand near the hall or on the verandah discussing matters.
- Mobile phones or other electronic devices, even in switched on conditions are strictly prohibited in the examination hall.
- Keep your personal belongings outside the examination hall.
- Please co-operate with the invigilators, to complete the examination in a peaceful and fair manner. In case of any dispute the decision of the Chief Superintendent will be final and binding on the students

Schedule of examinations: policy for information to students

- Daily KUHS site is checked for any information's to College.
- As soon as the notification is made regarding University Examination Registration process, the printout is taken and displayed in the Notice Board. Also the class coordinators are initiated to explain the process details in the class
- Each class coordinators to explain about the examination fees dates along with the deadline etc. in the concerned classes.
- Fee collection, draft making, IA mark and attendance uploading are done as per the schedule and as per KUHS guidelines.
- Once the time table is declared by the University, the print out is taken and displayed in the notice board. Also the class coordinators are intimated.

Internal assessment component

1. There shall be a minimum of 3 periodic assessments, for theory and practical including viva separately, of which the final one will be University model examination and is mandatory.
2. Average of the marks of the best two periodic assessments shall be taken as internal assessment mark of the candidate. Marks of evaluation by other methods like assignments, seminars, projects etc. can be added to the internal marks.
3. The class average of internal assessments mark of theory and practical should not exceed 75% of Maximum marks.
4. The class average of internal assessment for an examination shall be calculated based on the total number of candidates in a particular batch appearing for that internal assessment examination.
5. The candidate must secure 50% marks for internal assessment in theory and practical including viva separately in a particular subject in order to be eligible to appear in the university examination of the subject.
6. In cases where the candidate is permitted to improve the internal assessment marks, the new marks will be taken as final.
7. The internal marks shall be signed by the candidate before transmission to the University

The institution shall abide to the policy guidelines recommended by the KUHS Examination manual for reference.

CLINICAL PRACTICE REQUIREMENTS

Health Requirements

Documentation of specific student health requirements is mandatory prior to participation in any clinical experience. The college of attendance will provide students with the college nursing laboratories and many clinical sites are not latex-free. Students who enter the program with sensitivity/allergy must notify the class coordinator. Students who are hospitalized or who have a major change in health status are required to notify the Class coordinator. Medical certificate from a health care provider that clearly states the student's ability to participate in class, clinical, or lab activities must be submitted to the Class coordinator or to participate in clinical learning activities.

Accident Insurance & Reporting Incidents

Any student who sustains an injury (i.e. exposure to body fluids, needle stick injury, etc.) in the college laboratory or at the clinical site will follow the policies of the institution. The student must report to the nursing faculty immediately or to the school health clinic. All registered students are covered by an Accident Insurance Policy. The clinical learning facility will provide emergency medical care to students and/or faculty who become ill or who are injured while on duty or arrange transport to an acute care facility, as applicable. The cost of such care shall be the responsibility of the individual receiving it.

Transportation & Parking

Students are responsible for transportation to and from the college and health care agency. Students will travel to clinical postings using the transportation available in the college

Dress Code

Student apparel and grooming during clinical experiences must conform to health, sanitation, safety, professional standards, and Hospital policies. Professional attire or uniforms should also be worn when attending NCN sponsored activities/events outside of the College. The Students should strictly wear college ID during college and clinical hours and are requested to show when it is required to do so. The complete uniform is to be worn during clinical experiences, unless otherwise directed by the faculty. The uniform includes, but is not limited to, designated uniform with nursing program logo, designated jacket with nursing college logo. Uniforms must be clean and free of stains, wrinkles and odors. The college uniform may not be altered in any way.

- Wedding bands, medical identification bracelets, and one small stud earring in one or both ears are permitted.
- Nose, facial, tongue, or visible body jewelry is not permitted in the college laboratory and at the clinical site.

- Visible tattoos are discouraged and should be covered if possible and/or in accordance with policies.
- Hair must be neat, clean and maintained away from the face; long hair must be held back in place and off the uniform. Facial hair should be neat, clean and well-trimmed.
- Fingernails must be clean and trimmed. If nail polish is worn, it must be clear and free of chips. Artificial nails are not allowed.
- Smoking, vaping, chewing tobacco or gum is not permitted in the clinical setting.
- No perfume, cologne, after shave or heavy fragrance is to be worn.
- Personal hygiene practices should assure the lack of body odor.
- Nursing faculty reserve the right to dismiss or restrict a student from the clinical setting for failure to comply with the dress code or for extremes in personal grooming.
- Dismissal or restriction from the clinical area will result in a clinical absence and a clinical unsatisfactory for the day.

Clinical Practice and Disciplinary Expectations

Clinical experiences are provided in both traditional clinical sites and in simulation labs. In traditional sites such as inpatient, ambulatory care or community settings, students provide care to patients under the guidance and supervision of nursing faculty.

Clinical practice expectations are established to promote student success and to ensure student and client safety during clinical experiences. Repeated or serious violations of these expectations may result in immediate dismissal from the clinical setting, the course, and/or nursing program. Guidelines for class room and clinical practice, clinical lab, and simulation experiences include, but are not limited to, the following:

- Arrive on-time. Students who arrive late to clinical may be dismissed for the day. Dismissal from clinical or class for the day will result in a absence.
- Demonstrate application of principles and performance criteria presented in classes, seminars, clinical laboratories, and required instructional materials.
- Demonstrate evidence of preparation and initiative to provide responsible, safe nursing care. Students who are unprepared for clinical may be dismissed for the day. Dismissal from clinical for the day will result in a clinical absence.
- Performance of patient care activities within a reasonable span of time.
- Uphold the legal and ethical principles of patient care.
- Build upon prior learning, clinical competencies, and performance expectations.
- Apply and integrate faculty feedback related to clinical performance.
- Seek direction from nursing faculty prior to performing nursing skill, particularly for the first time. Nursing skills must be performed according to clinical site policies and with direction, guidance, and supervision.
- Students may only perform nursing care when nursing faculty are present in the assigned clinical area during scheduled times.
- Students may not remove clinical agency-generated client information from the clinical area.
- Unless otherwise specified, the use of personal electronic devices, tape recorders, cameras, cell phones and personal audible pagers is not permitted on clinical units.
- Students must notify nursing faculty prior to leaving the clinical unit for any reason.

- Any student who observes behavior by another student that threatens student or client safety has a responsibility to immediately report the behavior to the nursing faculty
- Anti ragging policy is strictly followed

CLINICAL EVALUATION POLICY OF CLINICAL SITE, EXPERIENCE

- Clinical postings are carried out as per the clinical rotation plan.
- During each area's postings, evaluation is done through care study, care plan, case presentation, Drug presentation and nursing procedures
- Clinical evaluation forms are made for each specialty.
- After completion of each ward rotation, clinical evaluation is taken from the concerned faculty.
- After completing the clinical rotation, Practical Examination is been conducted for each batch.
- Before appearing the Model Practical Examination, it is ensured that all the required clinical assignments are completed.
- It is ensured that after Model practical examination, only students are allowed to appear for the University Examination.

SUSPENSION OR DISMISSAL

Student behavior, physical, or emotional condition in the academic or clinical teaching setting that conflicts with the expectations for student conduct will be managed in accordance with the judgment of involved faculty or per disciplinary committee. In consultation with the class coordinator and Principal, faculty may determine that the expertise of additional college personnel, healthcare professionals, or administrators is needed to establish direction appropriate to an individual situation. If the physical or emotional condition of the student is disability related and an academic adjustment/accommodation has been granted then the faculty must consult with the college SSGP Coordinator and to the head of the institution *prior* to making further determination.

HOSTEL RULES & REGULATIONS

- No single room accommodation facility available in the Boys and Ladies hostel.
- An application in a prescribed format is required for admission to the hostels. Allotment of seats is strictly on "First Come First Served" basis.
- As one room is shared by more than one student, it becomes Important for each person to take care of his/her property. Hostel inmates are therefore strictly warned not to keep any valuables like gold jewellerys, electronic gadgets, etc., in their rooms.
- To become a bona fide hostel inmate, a refundable hostel deposit is also to be remitted by a student besides hostel rent and other charges. This amount will be refunded during August/ September after vacation of the hostel at the end/ completion of the course.
- Inmates have to vacate the hostel and handover the key of their room to the Warden/Manager during long holidays and vacation. In case they wish to keep their luggage in safe custody, they may do so by using the cloakroom facility.
- Hostel inmates are individually and collectively responsible for the furniture and electrical fittings provided. Any damages to them should be reported immediately to the Warden, Those responsible shall be required to pay for the damages.
- Every occupant has to hand over the inventory of the room (furniture, electrical fittings, panels etc.) to the Warden Manager/ the other occupants while changing or vacating his/her room. Damages caused are to be compensated by the inmates.
- Unauthorized furniture and unauthorized electrical fittings like table fan,

iron, heater etc. are not permitted. If found inside the premises these are liable to be confiscated and the concerned inmates shall be fined.

- All students are required to be back in their rooms as per the rules of the hostel in order to strictly observe study hours and devote to it profitably. They are not permitted to loiter in other's rooms/verandahs. Hostel gates/doors shall remain closed between 7.30 p.m. and 5.30 a.m.
- No parents or guardians are allowed to enter the hostel premises or to meet the wards without producing their ID card issued from the office.
- Students are allowed to visit temple/ church/Mosque on regular days or holidays without the permission of their parents. If they wish to visit, it is mandatory that parents should personally accompany the student or request the principal.
- Sick students will be allowed to stay only in the sick room and the wardens will be providing the necessary first aids. Further treatments including hospitalization will be done only with the proper permission and guidance from the parents.
- The admission is very strict in maintaining the College hostel and campus free from the use of any intoxicants, drugs, alcohol and cigarette. Those found violating this regulation should be expelled from the College without any consideration whatsoever.
- Day Scholars are not permitted to enter the hostel premises under any circumstances.
- Students are not permitted to entertain visitor in their rooms except their parents and permission for this is to be obtained from the Warden/Principal.
- A student may be expelled from the hostel on any of the following grounds: theft, ragging, abnormal behavior, use of drugs and alcohol, fighting, causing damages, indiscipline, violating the rules and non-payment of fees. A student has to arrange payment of fees for the whole course.
- Indiscipline, violating the rules and non-payment of fees are acts of indiscipline.
- Rooms allotted to the inmates are not mutually interchangeable.
- Students proceeding on leave are required to inform the Warden in writing. Those found absent without prior sanction shall be expelled from the hostel.
- Hostel rooms are not to be used for playing games. The inmates are expected to keep their rooms clean and special care is to be taken not to disfigure the walls and doors with posters, scribbling, etc.

- All inmates should dress properly in the hostel; they should not sit or walk inside the hostel dressed improperly.
- Playing of tape-recorders and radio sets are not permitted.
- Parking of cycles, motorbikes and other vehicles are permitted only in the area provided for that purpose.
- Hostel inmates should not remain in their rooms during class hours, only sick persons may stay back, that too with valid permission from Warden/Principal
- Students admitted to the hostel should sign a copy of the Rules and Regulations as having read and understood it. Disciplinary action will be taken for violation of the rules and regulations and misconduct and in all matters of discipline, the decision of the Warden/Principal shall be final.
- The warden shall allot rooms to those who secure admission into the College.
- Each student will be provided with the essential furniture for which he/she should give a receipt and for the safety of which he/she shall be responsible.
- Hostel furniture shall not be removed from one room to another under any circumstances. Students should bring their own bedding, bucket, cup, plate, glass and also trunks to keep their valuables under lock and key.
- The articles and furniture shall be returned and a receipt be obtained at the time of leaving the hostel.
- Students can bring in their own articles only on the written permission of the Warden.
- Students should keep their rooms scrupulously clean and should not litter in the rooms, terrace and premises
- Writing, sticking band, bills, posters etc. is banned. Should not disfigure the rooms, doors etc. Violation of this will attract fine and punishments.
- Students should behave with restraint and decorum; shouting, reading aloud and other acts likely to disturb the other inmates should be avoided.
- All members are expected to be in the Hostel before 7.30 pm or Roll call time, whichever is earlier and study hours 9-11 pm is strictly followed.
- Students are not permitted to convene meeting of any sort anywhere in the Hostel or its premises, except those of common interest, sanctioned by Warden.
- There is provision for vegetarian mess. Details regarding functioning of the mess will be published separately from time to time.
- All inmates are bound to inform the Warden and Mess Manager, when they are absent or on leave from the hostel for avoiding wastage of food,

if not they will be liable to pay double the cost of wastage.

- Students are not allowed to bring or eat any kind of food stuff, snacks, fast foods or other eatables to the hostel from outside. All students must ensure the hygiene condition of the hostel by self-discipline.
- Bringing and using electronic gadgets such as cameras/I Pods/Walkman/iron box etc. are strictly forbidden. Chief Warden/wardens/Asst. Wardens can seize these items and students will have to face disciplinary action. Usage of mobile phones inside the hostel is only permitted during the allocated time.
- Hostel admission is provided for one year only. Hence hostel fees and charges are also collected for one year only. When a student desires to continue to use the hostel facilities he/she may do so provided his/her hostel readmission is recommended and approved by the hostel Warden, Principal,. This system is applicable for every year.
- Any inmate found to be indulging in use of liquor/ narcotics inside the hostel or hostel premises will be expelled from the Hostel and from the College forthwith.
- No visitors are allowed from 7 pm to 6 am except those officially permitted by the warden.
- No change of rooms is allowed without the knowledge of the Warden.
- No stranger will be allowed to enter the Hostel premises.
- Warden, Principal, reserve the rights to evict any student at any time from the hostel on the basis of disciplinary matter.
- Warden/ Principal is having full power to enter any rooms in the hostel at any time as and when required on situation warrants to do so.

Migration and Transfer:

Migration and Transfer from One College to another will not be permitted after the student has registered with a course of study with the University.

Course outline -MEDICAL SURGICAL NURSING

1 year	Theory (hrs)	Practical (hrs)
Nursing Education	150	150
Advanced Nursing Practice	150	500

Nursing Research and Statistics	150	100
Medical Surgical Nursing I	150	900
Total	600	1650

II Year	Theory (hrs)	Practical (hrs)
Nursing Management	150	200
Nursing Research (Dissertation)		300
*Medical Surgical Nursing II	150	1450
Total	300	1950
Grand Total	900	3600

Course outline -COMMUNITY HEALTH NURSING

I year	Theory (hrs)	Practical (hrs)
Nursing Education	150	150
Advanced Nursing Practice	150	500
Nursing Research and Statistics	150	100
Community health nursing I	150	900
Total	600	1650
II Year	Theory (hrs)	Practical (hrs)
Nursing Management	150	200
Nursing Research (Dissertation)		300
Community health nursing II	150	1450
Total	300	1950
Grand Total	900	3600

CORE COMPETENCIES FOR MSc NURSING POSTGRADUATE

The M.Sc. Post Graduate Nurse will be able to:

1. **Patient centered care:** Provide holistic care recognizing individual patient's preferences, values and needs, that is compassionate, coordinated, age and culturally appropriate safe and effective care.
2. **Professionalism:** Demonstrate accountability for the delivery of standard-based nursing care as per the Council standard that is consistent with moral, altruistic, legal, ethical, regulatory and humanistic principles.
3. **Teaching & Leadership:** Influence the behavior of individuals and groups within their environment and facilitate establishment of shared goals through teaching and leadership
4. **System-based practice:** Demonstrate awareness and responsiveness to the context of healthcare system and ability to manage resources essential to provide optimal quality of care.
5. **Health informatics and Technology:** Use technology and synthesize information and collaborate to make critical decisions that optimize patient outcomes.
6. **Communication:** Interact effectively with patients, families and colleagues fostering mutual respect and shared decision making to enhance patient satisfaction and health outcomes.
7. **Teamwork and Collaboration:** Function effectively within nursing and interdisciplinary teams, fostering open communication, mutual respect, shared decision making, team learning and development.
8. **Safety:** Minimize risk of harm to patients and providers through both system effectiveness and individual performance.
9. **Quality improvement:** Use data to monitor the outcomes of care processes and utilize improvement methods to design and test changes to continuously improve the quality and safety of healthcare system.
10. **Evidence based practice:** Identify, evaluate and use the best current evidence coupled with clinical expertise and consideration of patient's preferences, experience and values to make practical decisions.
